



अखिल भारतीय आयुर्विज्ञान संस्थान
All India Institute of Medical Sciences
मंगलगिरि, आंध्र प्रदेश
Mangalagiri, Andhra Pradesh

www.aiismangalagiri.edu.in

F. No.AIIMS/ MG/Admin/Recruitment/03/2022-23/Tutor/01

Dt: 21/10/2022

Walk-in-Interview for recruitment of Tutors/ Demonstrators on 24/11/2022

Subject: Recruitment to the post of Tutor/ Demonstrator on Contractual Basis for a period of 01 year

The All India Institute of Medical Sciences, Mangalagiri (AP) is a healthcare Institute of National Importance, established by the Ministry of Health & Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY).

AIIMS Mangalagiri invites applications from Indian citizens for appointment to the posts of Tutor/ Demonstrator on contractual basis for a period of One (1) Year through Interview in the Institute as under:

Tutor/ Demonstrator - 04 POSTS

Sl. No	Departments	Intended for					Total Vacancies
		UR	EWS	OBC	SC	ST	
1	Biochemistry	1	0	1	0	0	02
2	Pharmacology	1	0	1	0	0	02
TOTAL		2	0	2	0	0	04

(UR – Unreserved, EWS- Economically Weaker section, OBC- Other Backward Classes, SC – Scheduled Caste, ST – Scheduled Tribes)

* 4% PwBD on horizontal basis as per Government Rules

Note:- Vacancies may increase or decrease at the time of selection. The numbers of vacancies indicated are provisional and are subject to change without any notice.

I. RESERVATION OF POSTS

1. The reservation for ST/SC/OBC/EWS/PwBD candidates is as per Central Govt. Rules.
2. **For OBC Candidate:** Candidates must attach certificate valid for the posts under the Central Government of India which mentions that the Candidate *does not belong to Creamy Layer*. Date of issue of Certificate should not be earlier than 1 year from the date of interview.
3. **For SC, ST & OBC –** Certificate should be issued by authorities prescribed by Govt. of India.
4. **Person with Benchmark Disability (PWBD)** are required to produce the physically handicapped certificate (with degree of disability) in original issued by the Competent Authority (i.e. Medical board duly constituted by the Central Govt. or State Govt.) at the time of interview. Candidates with disability of lower limbs between 50 to 70% shall be considered and in case candidates are not available of such disability in the category, then the candidates with disability of lower limbs between 40-50% can also be considered for admission.

II. ESSENTIAL QUALIFICATIONS:-

a) For Medical Candidates:

Essential: A medical qualification included in the I or II schedule or Part II of the third schedule to the Indian Medical Council Act of 1956 (Persons possessing qualifications included in Part II or third schedule should also fulfill the conditions specified in section 13 (3) of the Act. Individual must have completed 1 year of compulsory internship.

Desirable: Candidate with MD/MS from recognized University/Institute in concerned subject will be preferred.

b) For Non-Medical Candidates:

Essential: Postgraduate qualification e.g. Master's degree in the discipline/allied subject.

Desirable: Candidate with Ph.D from recognized University/Institute in concerned subject will be preferred.

III. OTHER ELIGIBILITY CRITERIA

1. The date for determination of eligibility with regards to age, educational qualification and experience etc will be the date on which the candidates appear in the interview.
2. MCI/State Registration for Medical candidates is mandatory before joining, if selected.
3. The screening Committee would be screening the documents submitted by the candidates before the interview and the eligible candidates as declared by the Screening Committee would be allowed for interview
4. Mere attending the interview does not guarantee the selection.

IV. MODE OF SELECTION

1. Walk-in-Interview will be held at Library and Admin building, AIIMS Mangalagiri, Mangalagiri, Guntur District, Andhra Pradesh.

Note: If no. of applied candidates is more, a written examination based on MCQs in the subject concerned will be conducted, and interview will be followed for the eligible candidates.

V. APPLICATION PROCEDURE

The duly filled and signed original application form must be produced at the time of document verification along with One (1) set of Self Attested photocopies of Degrees, Certificates, Mark sheets, Age proof, Caste certificates, PwD certificate (in case applicable) etc. The same MUST be produced in original for verification at the time of interview.

1. Annexure-II: Proforma/ Check list for the post of Tutor/ Demonstrator is to be filled and submitted during documents verification which shall take place before the interview.
2. The aspiring applicants satisfying the eligibility criteria in all respects can apply by clicking the link: <https://forms.gle/gwGCzvKtiSUWt3Qq8>

- The link can also be copied and pasted on the address bar of the any web browser for submission of application. Candidate has to fill Google Form and need to submit their scanned copy of application form in prescribed format, along with necessary documents and transaction details, only through above link provided.

VI. UPPER AGE LIMIT

1. For eligibility to apply for Tutor/ Demonstrator, the upper age limit as on the date of interview i.e., 24-11-2022, will be 30 years.
2. The age relaxation for OBC candidates is up to a maximum period of 3 (Three) years for the respective posts.
3. In case of candidates with Bench mark Disability (PwBD) - age relaxation is provided upto a maximum period of 10 years for General Category, 13 years for OBC category and 15 years for SC/ST category.

VII. APPLICATION FEE

- For General/EWS/OBC Category: Rs. 1,000/- and
- SC/ ST categories: Rs.500/- to be paid through NEFT in the given bank account.
- No application fee is to be deposited for PwBD (Persons with Benchmark Disabilities) candidates.
- The Application fee is non-refundable.

Name of Bank	SBI, AIIMS Mangalagiri Branch
Name of Account	AIIMS MANGALAGIRI - RECEIPTS
Bank Account Number	38321557910
IFSC Code	SBIN0061485

The NEFT details are required to be specified in the application form at Sl.No: 18 by the candidates.

VIII. Pay:

Pay Scale: Basic Pay Rs.56,100 (Level 10) + usual allowances as admissible under rules, including NPA for Medical Candidates.

IX. TERMS & CONDITIONS

1. The appointment is purely on temporary basis for a period of **One (1) Year**, which may be extended for a maximum period of three (3) years upon the discretion of Competent Authority. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in the Institute or for continued contractual appointment which may be renewed or terminated as decided by the Institute.
2. The appointment will entitle the appointee to remuneration as mentioned above.
3. The contract will automatically expire on completion of 01 year. The appointment can be terminated at any time by the Institute. The employee can also leave the Institute by giving 01 (one) month notice or salary in lieu thereof.
4. The leave entitlement of the appointee shall be governed by the Institute's leave rules as amended from time to time.
5. Director, AIIMS, Mangalagiri reserves the right to cancel the advertisement at any point of time without prior notice or fill up less number of posts as advertised depending upon the Institute's requirement.
6. **If the first selected appointee in the Result is not joined within the stipulated time as per the issued Offer of Appointment, the sequential Waitlisted candidates (WL) will be issued Offer of Appointments accordingly for joining in the post.**
7. If any candidate who joins the post and leaves/ resigns before the completion of the tenure, he/she may do so by giving one month notice as per rules or by depositing pay and allowances with the Institute for the period of which notice falls short of one month. But a candidate can't resign / leave the post within 03 months from the date of joining.

8. The Competent Authority reserves the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all applications received without assigning any reasons or giving notice etc.
9. **This appointment is a full - time and private practice of any kind is prohibited.**
10. He/she will have to work in shifts and can be posted on rotation at any place as decided by the Competent Authority, including the Trauma & Emergency Medicine in the Institute/casualty/ward/OPD/camps organized by institute or Govt. or concerned department as per the need/requirement of Hospital management. He/she may also be posted as casualty medical officer on any day as per the requirement and rotation to conduct casualty admission. During the posting he/she may also be responsible to conduct medico legal examination and reporting also. He/she may also be posted in rural health and urban center attached with the institute for a period as decided by the institute.
11. He/she should also note that he/she will have to conform to the rules of discipline and conduct as applicable to the Institute employees.
12. No travelling or other allowances will be paid to the candidate for joining the post.
13. The candidate should not have been convicted by any Court of Law.
14. Candidates working in Government/ Semi-Government, PSU should submit 'No Objection Certificate' from the employer. The in-service candidates will not be permitted for interview, if no objection certificate from employer is not produced.
15. Depending upon the requirement, the decision of authorities to increase/ decrease number of seats/ post shall be final.
16. Canvassing in any form will render the candidate disqualified for the post.
17. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have wilfully suppressed any material information, he/she will be liable to be removed from services and such action as the appointing authority may deem fit.
18. The decision of the Competent Authority regarding selection of the candidate will be final and no representations will be entertained in this regard. The decision of the Selection Committee shall be final and binding.
19. The selected candidates have to join within 21 days of issue of the Offer of Appointment.
20. Incomplete applications will be summarily rejected.
21. The candidate may appear for the interview physically or can join through video conferencing, if unable to attend physically.
22. Candidate must bring their own mask, gloves, personal hand sanitizer, water bottle for the same period and should follow COVID appropriate behavior as laid down by GoI/ State Govt. All other hygiene practices in view of COVID-19 are requested to be followed.
23. Candidates should keep in mind that their turn for interview might be delayed depending upon the number of applicants.
24. For any queries please send an email to recruitment.helpdesk@aiimsmangalagiri.edu.in
25. Candidates are advised to visit our website i.e., www.aiimsmangalagiri.edu.in regularly to get various updates regarding the selection process from time to time.
26. All disputes will be subject to jurisdiction of Hon'ble High Court of Andhra Pradesh.

X. SCHEDULE & VENUE FOR DOCUMENTS VERIFICATION/ INTERVIEW

Sl.No	Details	VENUE	Date	Time
1	Reporting at AIIMS Mangalagiri	Library and Admin building, AIIMS Mangalagiri.	24 th November, 2022	08.30AM
2	Documents verification and Screening of Applications			09:00 AM onwards
3	Interview			11.00 AM onwards

* Candidates reporting after 10.00 AM will not be allowed.

XII. DOCUMENTS TO BE PRODUCED –

The Candidate should bring the following **original documents along with the duly filled in application form (given as Annexure I)** and one set of self-attested photocopies at the time of interview at the Institute (to be arranged in the following order):

1. Identity Proof (PAN Card, Passport, Driving Licence, Voter Card, Aadhar Card etc.,)
2. Address Proof (Passport, Driving License, Voter Card, Aadhar Card etc.,)
3. Certificate showing Date of Birth (10th Certificate/ Birth Certificate).
4. Two recent passport size photographs.
5. Class SSC/ 10th & 12th Certificates.
6. MBBS/ M.Sc (Marksheets & Degree Certificate)
7. MD/ DNB/ Ph.D.
8. Experience Certificate, if any
9. FMGE Certificate conducted by NBE (For Foreign Graduate) in case of MBBS candidates graduated from outside India.
- 10.Registration with MCI/ State Medical Council for only for medical graduates.
- 11.Reservation category Certificate (OBC*/SC/ST/PH) (*Candidate should belong to non creamy layer of Central List of OBC).
- 12.Copy of NEFT Details in original.
- 13.Candidates working in Govt. / Semi-Govt., PSU should apply through proper channel only. The in services candidates will not be permitted for Interview, without “No Objection Certificate” from the employer.
- 14.The Orthopaedic Physical Handicapped (OPH)/PwBD certificate should be issued by a duly constituted Medical Board of the State or Central Government Hospitals/ Instructions.
- 15.All candidates, who want to avail benefit of reservation/ age relaxation / exemption of fee, should enclose a copy of certificate issued by competent authority in support of their claim for reservation-exemption of fee and relaxation of age.

Sd/-
Director & CEO
AIIMS, Mangalagiri



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APPLICATION FORM FOR THE POST OF TUTOR/ DEMONSTRATOR

(Annexure-I)

Personal Details (in Block Letters)

Advt.No: AIIMS/MG/Admin/ Recruitment/03/2022-23/Tutor/01

*Please attached
recent passport
size photograph*

➤ **Applied Department** : _____

➤ **Applied Post (Category of post)** : _____

1. Full Name																				

2. Father's/ Husband's Name																				

3. Address for Correspondence																				

3. Permanent Address																				

5. E-mail ID (In capital letters)																				
6. Phone/Mobile																				
Phone/ Mobile																				
Land Line No.																				

7. Date of Birth (Please attach document for evidence)	D	D	M	M	Y	Y	Y	Y	8. Nationality							
									9. Name of the State to which you belong							
10. Gender (✓)					M				F				Others			

11. Category of the Candidate (√)	UR	EWS	OBC	SC	ST
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12. If Physically Challenged (OPH Category) Percentage Disability	
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13. Details of Educational Qualifications:					
Examination Passed	University/Board/Institution /Council of examination	Month, Year of Passing	Total Marks Secured	Percentage	No. of Extra Attempts
			Total Marks		
Secondary (10 th)					
Senior Secondary (12 th)					
MBBS/ M. Sc					
Others (.....)					
Others (.....)					
Others (.....)					

14. Details of work experience:

Name of the Organization	Period of Service												Designation	Nature of Duties Performed	Total Monthly Emoluments	Reason for leaving Services
	FROM						TO									
	D	D	M	M	Y	Y	D	D	M	M	Y	Y				

15. Please bring original certificates along with 1 set of self attested photocopies of related documents (as mentioned in the advertisement) at the time of interview.

16. Research Publications (in Nos.), if any:
 Indexed National Journal _____ Indexed International Journal _____

17. List of best 3 publications in the last 3 years, if any, in Vancouver style

18. Details of Application Fee: UTR/NEFT No. _____ Date _____ Amount Rs. _____.

DECLARATION

I hereby declare that entries made in this form as above are true and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect candidature/ services are liable to be terminated without any notice. I _____ agree to abide by the terms and conditions of appointment.

Declaration: I Dr..... S/o/ D/o do hereby declare and affirm that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and nothing has been concealed thereon. In the event of any information being found false or incorrect or ineligibility detected at any point of time, my candidature shall be liable to be rejected without any notice. I further declare that I fulfil all the conditions of eligibility regarding age limit, educational qualification and experience etc. prescribed for the post. I agree to abide by the terms and conditions of appointment.

I am not employed in any Government Institution/Autonomous body OR I am employed with.....Government Institution/Autonomous body and if selected, I shall join duty only after acceptance of my resignation from my current employer.

(Signature of the Candidate)

Place:

Date:

For office use only:

Comments of the Screening committee:

1. Eligible/Provisionally Eligible/ Ineligible :

2. If ineligible the reasons thereof: Age :
 Educational Qualification :
 Incomplete Application :
 Non submission of fee/ Others:

3. Submission of candidate's category certificate: OBC Candidate: Candidates must attach certificate valid for the posts under the Central Government of India which mentions that the Candidate does not belong to Creamy Layer. Date of issue of Certificate should not be earlier than 1 year from the crucial date for the post of Tutor/ Demonstrator.

4. Remarks, if any:

(Signature of the Screening Committee Member)