Annexure-1

IT EQUIPMENT CONDEMNATION CERTIFICATE

No:

Issue date:

Equipment detail (for completion by user department)	
Equipment Name	
If Unique entry or Part of Equipment	
(Make)Manufacturer & Model No	
Serial Number	
Purchased from	
Date of installation	
Stock register detail (copy to be attached)	
Reason for initiating condemnation	

This equipment has been cleaned and disinfected by the following method

Or

I certify that this equipment has not been in contact with any blood, blood products or other body fluids likely to be a potential source of infection

Head of Department

SNO/Storekeeper/ technician/ in charge — Sign & Date

Life History and Action Taken Statement (for completion by IT section)

Storekeeper/ Programmer — Faculty in Charge

Condemnation Statement (for completion by IT Condemnation Committee)	
Outlived its prescribed life	
Obsolete technology-wise	
Damaged beyond economic repair	
Any other	

The equipment detailed above has been certified as condemned due to the above reasons

Members Signature — Member. Signature. — Member Signature — Member. Signature — Chairman IT Condemnation Committee