



Basic Details

Organisation Chain	All India Institute of Medical Sciences-Mangalagiri-Andhra Pradesh Procurement Cell - AIIMS Mangalagiri		
Tender Reference Number	AIIMS/MG/Proc/2026-27/Student Mess		
Tender ID	2026_AIMSM_920706_2	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Supply
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical bid
2	Finance	.xls	Financial bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	2,00,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Payable To AIIMS Mangalagiri	EMD Payable At	Payable At Mangalagiri

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Work /Item(s)

Title	NOTICE INVITING TENDER FOR PROVISION OF STUDENT MESS AT AIIMS MANGALAGIRI				
Work Description	NOTICE INVITING TENDER FOR PROVISION OF STUDENT MESS AT AIIMS MANGALAGIRI				
Pre Qualification Details	As per tender document				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	10,95,00,000	Product Category	Hotel/ Catering	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work(Days)	NA
Location	AIIMS Mangalagiri	Pincode	522503	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Procurement Cell
Should Allow NDA Tender	No	Allow Preferential Bidder	No		
Tenderer Class	As per Tender Document				

Critical Dates

Publish Date	16-Sep-2026 05:00 PM	Bid Opening Date	08-Oct-2026 06:00 PM
Document Download / Sale Start Date	16-Sep-2026 05:00 PM	Document Download / Sale End Date	07-Oct-2026 06:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	16-Sep-2026 05:00 PM	Bid Submission End Date	07-Oct-2026 06:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT	870.29	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_973563.xls	BOQ	392.00
	2	Tender Documents	MessTe.pdf	Tender document	1323.80

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	ramamohanreddy@aiimsmg.edu.in	Ramamohanreddy Tippuluri	" RAMA MOHAN REDDY TIPPULURI"
2.	indhunesan.p@aiimsmg.edu.in	Indhunesan P	INDHUNESAN P
3.	m.mallikarjuna@aiimsmg.edu.in	Mukkara Mallikarjuna	MUKKARA MALLIKARJUNA

GeMARPTS Details

GeMARPTS ID	EXQSRL09QZG8
Description	Provision of Student Mess
Report Initiated On	16-Sep-2026
Valid Until	16-Oct-2026

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority

Name	Executive Director
Address	AIIMS Mangalagiri

Tender Creator Details

Created By	Mukkara Mallikarjuna
Designation	Storekeeper
Created Date	16-Sep-2026 03:57 PM

अखिलभारतीयआयुर्विज्ञानसंस्थान, मंगलगिरि

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, MANGALAGIRI

A CAB under Ministry of Health & family Welfare, Government of India

Tender No. AIIMS/MG/Proc/2026-27/Student Mess



NOTICE INVITING TENDER FOR PROVISION OF STUDENT MESS AT AIIMS MANGALAGIRI

DISCLAIMER

This Tender is not an offer by the All-India Institute of Medical Sciences, Mangalagiri but an invitation to receive offer from vendors/bidders. No contractual obligation whatsoever shall arise from the tender process unless and until a formal contract is signed and executed by duly authorized Officers of the All-India Institute of Medical Sciences, Mangalagiri with the vendor/ bidder.

Mangalagiri, Guntur District, Andhra Pradesh - 522503

Website: www.aiimsmangalagiri.edu.in

Tendering Portal: www.eprocure.gov.in/eprocure/app

Email: procurement@aiimsmangalagiri.edu.in

[Ph.no: 08645-280036](tel:08645-280036)

TENDER NOTICE

NOTICE INVITING TENDER FOR PROVISION OF STUDENT MESS AT AIIMS MANGALAGIRI

Tender No. AIIMS/MG/Proc/2026-27/Student Mess

Critical Data Sheet	
Mode of Tender	E- Tender
Type of Bid	Two Cover Bid
Tender Publishing Date	16-09-2026 @05:00PM
Pre- Bid meeting	-
Pre- Bid Venue	-
Last date and time for submission of Tender	07-10-2026 @06:00PM
Date and time for opening of tender	08-10-2026 @06:00PM
EMD	Rs.2,00,000/-
Performance Security Deposit	5% of total contract value
Period of Contract	02(Two) years and can be continued/renewed for every six months up to a total of 01(One) year at same price awarded in contract
Validity of Bid	180 days after Bid Opening
For viewing, quoting the detailed NIT bidders may also visit our website	http://aiismangalagiri.edu.in https://eprocure.gov.in/eprocure/app
For Communication	Procurement cell, AIIMS Mangalagiri, Guntur, Andhra Pradesh 522503 Ph.no: 08645-280036 procurement@aiismangalagiri.edu.in

The Executive Director, AIIMS Mangalagiri invites Tenders in Two Bid System (i.e., Technical and Financial Bid) from reputed, experienced Bidders for Provision of Student Mess at AIIMS Mangalagiri through on-line e-procurement portal www.eprocure.gov.in. The Tender documents are also available in our website: www.aiismangalagiri.edu.in. Bidders have to submit the bids online by uploading all the required documents through www.eprocure.gov.in. Bids for this tender will be accepted through online only.

The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding document. The bid should be precise, complete and in the prescribed format as per the requirement of the bid document. Failure to furnish all information required by the bidding document or submission of a bid not responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid. The Procurement of goods and services under this tender will be regulated as per the applicable provision of Public Procurement (Preference to Make in India), order 2017 of MoC&I (DIPP), Govt. of India, and subsequent amendments thereof. Therefore, bidders who are claiming to be regulated under the said order are to submit documentary evidence in support of their claim. The Bidder shall bear all costs associated with the preparation and submission of its bid and AIIMS, Mangalagiri will in no case be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

The Executive Director, AIIMS Mangalagiri reserves the right to accept or reject any quotation in full or part thereof without assigning any reason.

Manual bids and conditional bids will not be accepted under any circumstances and will be out rightly rejected.

F I/C (Procurement cum Stores)
For Executive Director, AIIMS Mangalagiri

SCOPE OF WORK

1. Mess Timings:

i	Breakfast	06:45 - 09:45Hrs.	During holidays the breakfast timing should be extended till 10:30 Hrs
ii	Lunch	12:00 – 14.30Hrs.	
iii	Snacks	17:00 – 18:15Hrs.	
iv	Dinner	19:30 - 21:30 Hrs.	

2. The menu should be fixed in consultation with the Food Safety Monitoring committee (FSMC) of the Institute from time to time.
3. Strict adherence to the timings, menu and prices of extra items will be made as determined by the Committee in consultation with the Caterer.
4. The expected strength of Mess-1 is 600 members (approx..) and that of Mess-2 is 400 members (approx..) during the contract period. Except for 1st year students, those allotted to Mess-1 or Mess-2 shall continue in their allotted mess for a minimum period of 03 months. After completing the three-month period, students may be permitted to switch to the other mess (Mess-1 or Mess-2, as applicable) subject to availability and approval of the Hostel Administration
5. The contractor has to deploy his own trained kitchen staff to run the Kitchen including skilled operators for preparation and cooking, serving and collection of dirty dishes for cleaning and supervisory personnel for supervision and coordination of overall kitchen work and timely serving of good quality meal/s.
6. The staff deployed by the contractor shall wear hand gloves, head cap, uniforms/ aprons at the time of processing for maintaining good hygienic condition.
7. The complete responsibility lies with the contractor for providing of good quality and maintain adequate stock of food grains like Rice, Dal (Various type), Rajma, Gram, Atta etc., fresh green vegetables and any other food item required for preparation and cooking at his own cost, and adhere to the standards as prescribed by the Committee. Vegetarian and non-vegetarian food will be cooked and served separately.
8. The Food Safety Monitoring committee (FSMC) can reject the raw material of poor quality brought by the contractor for cooking, if found during surprise visits.
9. The vendor shall also be responsible for regular quality check of the raw material being received and the cooked food.
10. The contractor shall maintain best hygienic condition in preparation, cooking, washing, cleaning, storing and distribution of meal. The bidder shall ensure that separate cooking utensils, preparation equipment, serving vessels, and serving utensils are used exclusively for vegetarian and non-vegetarian food to prevent cross-contamination. These utensils and vessels shall be clearly identified and maintained separately at all times throughout the preparation, storage, and serving processes.
11. The Institute's Food Safety Monitoring Committee (FSMC) shall have the authority to inspect the mess and kitchen premises, monitor hygiene and food safety practices, assess the quality of food, and taste any meal served to the students at any time without prior notice. If the food is found to be of substandard quality, unhygienic, unfit for consumption, or not in conformity with the prescribed menu and quality standards, the Committee may recommend appropriate corrective measures, including the imposition of penalties as per the terms of the contract. The bidder shall promptly comply with all observations and directions issued by the Food Safety Monitoring Committee (FSMC).

12. The contractor shall take all necessary preventive and protective measures to ensure that the kitchen, dining hall/lounge area, food storage areas, and surrounding premises remain free from rodents, insects (including cockroaches), flies, mosquitoes, and other pests at all times. The contractor shall carry out regular pest control and rodent control measures through authorized agencies, as required, in compliance with applicable food safety and hygiene regulations with proper documentation.
13. The contractor has to provide preventive as well as breakdown maintenance of kitchen equipment's and accessories.
14. The contractor will be responsible for maintaining adequate number of persons engaged in cooking distribution of food and disposal of garbage and left over food. The responsibility of maintaining the cleanliness and hygienic condition of the Mess and proper disposal of waste will be of the contractor, at his own cost.

15. Health Check-up, Immunization and Medical Fitness of Kitchen Staff:

The successful bidder shall be responsible for ensuring that all personnel deployed for mess and kitchen operations are medically fit and free from communicable diseases prior to their deployment at the Institute.

- a) **Pre-employment Medical Examination:** Every employee proposed to be deployed shall undergo a comprehensive medical examination **before deployment at AIIMS Mangalagiri**. No person shall be permitted to commence work unless declared medically fit.
- b) **Periodic Medical Examination:** All deployed personnel shall undergo a comprehensive medical examination **once every six (06) months** throughout the contract period.
- c) **Medical Screening:** The medical examination shall, at a minimum, include screening for:
 - Tuberculosis (TB)
 - Human Immunodeficiency Virus (HIV)
 - Hepatitis B Virus (HBV)
 - Typhoid
 - Skin infections and other communicable diseases, as applicable.
- d) **Immunization/Vaccination:** All deployed personnel shall possess valid immunization records, including **Typhoid and Hepatitis B vaccinations**, and any other vaccinations as may be prescribed by the Institute or the applicable public health authorities.
- e) **Medical Records:** The bidder shall maintain complete medical history, health records, immunization records, and medical fitness certificates for all deployed personnel and shall submit copies to the Institute before deployment and thereafter whenever renewed or requested.
- f) **Verification by the Institute:** The Institute reserves the right to verify the medical fitness of any deployed personnel and may require the personnel to undergo medical examination at the Institute Hospital. The cost of all medical examinations, vaccinations, investigations, and certifications shall be borne by the bidder.
- g) Any employee found medically unfit or suffering from a communicable disease shall be immediately withdrawn from duty and replaced with a medically fit person at no additional cost to the Institute.

16. All mess employees should be in proper uniform with ID cards.
17. The approval of Food Safety Monitoring committee (FSMC) shall be obtained before changing the quality/brands of raw materials.
18. **Cleanliness**: It shall be the responsibility of the vendor to employ adequate number of cleaners and sweepers and provide them with adequate and necessary equipment's/ materials for keeping the kitchen scrupulously clean and in a sanitary condition to the satisfaction of the Institute authorities. Anti-rodent and pest control measures will also be strictly followed and it will be the responsibility of the vendor to ensure that premises are free of these.
19. The services will be provided to the Institute' Mess at the fixed rate.
20. The Mess will run on all days including Sundays and Holidays.
21. The timings and working days of the Mess will be regulated by the Committee.
22. Major civil and electrical works will be attended by Institute. Minor maintenance jobs such as replacement of light bulbs, tube lights etc. shall be the responsibility of the contractor.
23. The contractor shall provide all service counters, crockery, cutlery, cooking utensils, serving utensils, and other equipment required for the preparation and serving of food, unless otherwise specified by the Institute. The upkeep, proper handling, and routine maintenance of all furniture, fixtures, equipment, and other items provided by the Institute shall be the sole responsibility of the contractor. Any damage to the Institute's equipment, furniture, fixtures, or other assets attributable to the negligence, misuse, or improper handling by the contractor or its personnel shall be repaired or replaced at the contractor's cost. Any additional expenses on repairs and maintenance arising due to such negligence or misuse shall be borne by the contractor.
24. Commercial cylinders, refilling of commercial cylinders and procurement of good quality provisions and other consumables is the responsibility of the caterer. The contractor will use only commercial cylinder and ISI marked gas stove for cooking. Provision of PNG connection shall be made available when ready. The charges of consumption to be borne by the vendor.
25. Security of licensed premises, equipment, fittings and fixtures, furniture etc. is the responsibility of the Contractor.
26. Cleaning and Housekeeping of Kitchen and dining area including washrooms, will be the sole responsibility of the caterer. Cleaning of Utensil, Cutlery, Crockery, and Kitchen Equipment furniture will also be the sole responsibility of the caterer. Caterer will maintain full cleanliness and hygienic conditions in the Mess.
27. No employee or worker deployed by the contractor shall be permitted to stay, reside, or remain within the mess or kitchen premises beyond the prescribed mess operating hours, except with the prior written approval of the Institute or when specifically authorized for official duties such as cleaning, maintenance, or emergency work. The contractor shall ensure that all personnel vacate the premises immediately after completion of their assigned duties.
28. The caterer shall attend the monthly meeting of the Committee failing which penalty as deemed fit by the Committee will be imposed.
29. The tenderer will be provided with the space and infrastructure like tables, chairs, lights, fans, water coolers and water supply.
30. Quality of materials and preparation: The tenderer shall ensure that:

- (a) Food ingredients, additives and materials must be of best quality available in the market,
 - (b) Vegetables, bread, fruits, chicken and other such perishable items should be purchased fresh from the market on daily basis,
 - (c) The Tenderer shall take meticulous care to provide clean and quality food in all preparations,
 - (d) The food items decided by the Committee should be invariably followed. The committee members shall have free access to inspect the kitchen, service counters and dining hall at any time on any working day, and
 - (e) Waste and garbage disposal must be done twice a day on regular basis with their own cost. If found unsatisfactory the contract may be cancelled at any time by the Institute with/ without furnishing any notice. The Institute reserves the right to impose a fine, if deemed necessary
31. The successful vendor shall maintain a complaint book in a prominent place in the premises and in such a way that it is easily accessible to any person who wishes to record any complaint and the said book shall be open for inspection by the Committee of AIIMS, Mangalagiri.
 32. The Tenderer shall ensure that either he himself remains present during services to the students or one of his responsible supervisors remains present.
 33. The tenderer shall not keep the Mess closed without prior permission from the Committee, AIIMS, Mangalagiri authority. Any such incident shall be treated as breach of contract and suitable action including penalty shall be taken for the same by Committee, AIIMS, Mangalagiri, as it may deem fit.
 34. The tenderer shall bring their own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs, etc., in sufficient quantity as needed to maintain the Mess services, in addition to what is provided by AIIMS, Mangalagiri.
 35. The tenderer shall be solely responsible for segregation and disposal of all solid and wet waste including food waste in timely manner, using his own arrangements and will bear the cost for such disposal of the waste.
 36. Use of Single Use Plastic has been banned by the Govt of India and tenderer shall not use single use plastics. The tenderer shall comply with all existing rules in using plastic and other materials for preparation and serving of the food, if any modifications in these rules are notified by Govt. of India the tender shall comply with them.
 37. **FSSAI Licence:** The successful bidder/contractor shall submit a valid FSSAI Licence/Registration specifically applicable to the premises where the food services are being carried out before commencement of the contract and shall maintain its validity throughout the contract period; failure to submit/maintain the same shall attract a **penalty of ₹1,000/- per day** until compliance, and may also result in withholding of payment, suspension or termination of the contract, as decided by the Competent Authority.
 38. **FoSTaC-Trained Food Safety Supervisors:** The successful bidder/contractor shall deploy the requisite number of **FoSTaC-trained Food Safety Supervisors** as mandated under applicable FSSAI regulations and shall ensure regular training of all food handlers by such supervisors on food safety, hygiene, sanitation and cleanliness practices, maintaining proper records of such training throughout the contract period.
 39. **Enforcement of Penalty Clauses:** The successful bidder/contractor shall comply with all penalty clauses specified in the tender/contract, and the Institute shall have the right to

impose and recover applicable penalties based on complaints, inspection reports and other documented instances of non-compliance. The contractor shall be responsible for timely rectification of deficiencies, and applicable penalties shall be recovered from the bills/security deposit as per the terms of the contract.

40. **Statutory Bonus Payment:** The successful bidder/contractor shall ensure timely payment of statutory bonus to all eligible workers as per applicable laws and shall furnish documentary evidence of such payments to the Institute whenever required. The Institute shall have the right to verify the records and withhold/recover the corresponding amount in case of non-compliance.
41. **Conditional and Performance-Based Payment:** Payment to the successful bidder/contractor shall be linked to satisfactory performance and compliance with all terms and conditions of the contract. The Institute shall have the right to withhold the stipulated portion of bills and adjust/recover applicable penalties, dues or other amounts arising from unsatisfactory performance or statutory non-compliance before release of final payment.
42. Garbage disposal will be done by AIIMS Mangalagiri with coordination with local municipalities and basic infrastructure will be done by AIIMS Mangalagiri
43. Total Amenity Area of MESS 1 and MESS 2 is tabulated below:

S No	Description of Item	Location	Length	Width	Total Area (Sq. M)	Total Area (Sq. F)	Indv. Building (In Sqm)
1	Cooking Area	Mess 2	7.25	5.55	40.24	432.98	445.04
2	Preparation Area		6.09	3.9	23.76	255.66	
3	Dry Storage		2.48	2.36	5.86	63.06	
4	Cold Storage		2.48	2.36	5.86	63.06	
5	Kitchen Entry Area		1.5	0.85	1.28	13.78	
			4.8	6.95	33.36	358.96	
6	Pantry		6.08	2.55	15.5	166.78	
7	Dinning Area		22.2	14	310.8	3344.2	
8	Washroom		5.37	1.56	8.38	90.16	
9	Dinning Area	Mess 1	21	22.2	466.2	5016.32	580.98
10	Pantry		6.08	3	18.24	196.26	
11	Dish Wash Area		2.11	3.9	8.22	88.44	
12	Preparation Area		3.9	2.25	8.78	94.48	
13	Cold Storage		2.61	3.45	9	96.84	
14	Dry Storage		2.48	3.45	8.56	92.1	
15	Storage Room		5.2	2.51	13.06	140.52	
16	Cooking Area		5.8	3.61	20.94	225.32	
			5.8	3.35	19.44	209.18	
18	Lockers, WC & Bath		5.17	1.65	8.54	91.9	
Total Area (In Sq. m & Sq. f)					1026.02	11040	

TECHNICAL BID DOCUMENTS

Documents for establishing Bidders eligibility Criteria:

44. The bidder shall be a firm/company/partnership/proprietorship firm registered under the Indian Companies Act 1956/ the partnership Act, 1932 & who have their registered offices in India. Copy of certificate of Incorporation & partnership need to be attached.
45. Scanned copy of EMD/ Bid security to be uploaded. Bidders seeking exemption from Earnest Money Deposit (EMD) such as MSEs, Startups, PSEs must submit valid supporting documents relevant to their eligible category along with the bid. Under the Micro and Small Enterprises (MSE) category, only manufacturers (for goods) and relevant service providers (for services) are eligible for EMD exemption. Traders are not eligible under this policy. All such exemptions shall be governed and processed in accordance with the guidelines issued from time to time by the Ministry of Micro, Small and Medium Enterprises (MSME), the Department for Promotion of Industry and Internal Trade (DPIIT) and the National Small Industries Corporation Ltd. (NSIC).
46. Scanned copy of valid FSSAI food license/Catering service license issued from concerned state licensing authority.
47. Signed and scanned copy of duly attested copy of Aadhar, PAN, GST, and firm registration certificate/ Certificate of Incorporation.
48. Signed and Scanned copy of all latest annexures in given format.
49. Scanned attested copy of deed of partnership, if the bidder is a partnership concern.
50. The Bidder should have **experience of minimum 03 (Three) years** running a student mess in reputed institutions like AIIMS/Centrally Funded Institutes/Reputed Medical colleges (Govt or Private)/ Central and state Govt. institutes/organizations.
51. The bidder shall submit documentary evidence in support of the experience claimed, including copies of work orders, agreements, completion certificates, or any other relevant documents issued by the respective client organizations, along with satisfactory performance certificates issued by the client organizations for services rendered during the last three financial years. The tendering firm/individual should be running an establishment currently for at least six months preceding the date of issue of tender. The client may reserve the right to verify the performance of the bidder of running establishment by site visit or any other method after opening of tender. If it is observed that the service of bidder with any of current users is not satisfactory, then the bid will be rejected and no communication will be entertained in this regard.
52. Scanned copy of Labour License issued from Concerned State licensing authority.
53. The firm should be registered under ESI Act, 1948, Employees' Provident Funds (EPF) and Miscellaneous Provisions Act, 1952, as applicable.
54. Attach copy of last three year's Income Tax Return.
55. **Turnover:** The Minimum average annual turnover for last three years should not be less than **Rs 2,00,00,000 (Rupees Two Crore Only)**. Bidders to submit last three year's turnover, balance sheet and profit& loss statements duly certified by the Chartered Accountant.

Firm/company who have withdrawn after participating in any of the previous tenders of All India Institute of Medical Sciences – Mangalagiri are not eligible to participate in this tender.

Note:

1. No Joint Venture/ Consortium is allowed to participate in the Tender Process
2. The authorized signatory of the bidder must digitally sign the bid. Individuals digitally signing the bid or other documents connected with a contract must specify whether he signs as:
 - i) A 'Sole Proprietor' of the firm or constituted attorney of such Sole Proprietor.
 - ii) In case of partnership firm, he must have authority to quote & to refer to arbitration dispute concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney;
 - iii) Constituted attorney of the firm if it is a company.

NB

- a) In case of (ii) above, a copy of the partnership agreement duly registered with "Registrar of Firm's" or general power of attorney, in either, case, attested by a Notary Public should be uploaded, or affidavit on stamped paper of all the partners admitting execution of the partnership agreement or the general power of attorney should be uploaded.
 - b) In case of the partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the bid and all other related documents must be signed by every partner of the firm and uploaded.
2. Bidders are requested to upload the clearly visible documents only. Eligible documents shall be liable for rejection without any further communication.
3. Notwithstanding anything stated above, the Institute reserves the right to assess the Bidder's capability and capacity to perform the contract satisfactorily before deciding on award of contract, should circumstances warrant such an assessment in the overall interest of the purchaser.

TECHNICAL EVALUATION CRITERIA

56. Bidders who meet the pre-qualifications requirements would be considered as qualified to move to the next stage of technical evaluation. Bidders, whose bids are responsive based on Pre- Qualification Criteria and score at least **70 marks** in Technical Evaluation in the following scoring mechanism would be considered technically qualified. Price Bids of such technically qualified Bidders shall be opened.

Sl. No	Parameters	Submission	Total Marks	Marks given by the committee
1.	Company Strength – Annual Turnover (last three years average – FY 23-24, 24-25 & 25-26) Note : In case the IT Returns of FY 25-26 has not been filed then the annual turnover for FY 22-23,23-24,24-25 will be evaluated	> 10 Crores	20	
		5 - 10 Crores	16	
		2 - < 5 Crores	12	
2.	Experience of providing mess service for approx. 500 persons or more in Central Govt. / Institute of National Importance/ well reputed private institutions within 100 NIRF ranking in last 3 financial years (23-24, 24-25 & 25-26). (please attach proof of minimum 01 institute of NIRF ranking where job was carried out / currently provided)	> 04 Institutes	20	
		03 - 04 Institutes	16	
		01 - 02 Institutes	12	
3.	Number of running contracts of mess service in healthcare organization during FY 2026-27 (Self-attested copy of each contract/work order to be attached)	> 04 contracts	20	
		03 - 04 contracts	16	
		01 - 02 contracts	12	
4.	No. of years of operation in business of catering service (copy of COI/Partnership Deed as the case may be and in case of individuals, GST or Shop and Establishment Registration to be attached) Copy of first contract will be considered for evaluation	> 15 years	20	
		10 - 15 years	16	
		5 - <10 years	12	
		3 - <5 years	08	
5.	Hygiene rating given by FSSAI for Institutes/organization where services are provided (Rating will be verified by AIIMS Mangalagiri)	Excellent	20	
		Very Good	16	
		Good	12	
		Max Total:	100	

FINANCIAL EVALUATION

57. The financial bids of technically qualified bidders shall be opened after completion of Technical Evaluation.
58. **Minimum Reasonable Cost (MRC):** For evaluation of commercial bids, AIIMS Mangalagiri has ascertained a minimum reasonable cost (MRC) for providing catering service on a per head per day basis. The same is as given below:
 - 58.1 **Mess 1** : Value of Minimum Reasonable Cost (MRC) is ₹ 150 (including all taxes) per student per day.
 - 58.2 **Mess 2** : Value of Minimum Reasonable Cost (MRC) is ₹ 150 (including all taxes) per student per day.
59. The MRC has been calculated after evaluating the cost factors (i.e. costs on logistics, labour accommodation, raw material, menu, documentation, statutory payments, payments on the other contractual obligations, profit margin etc) involved in providing the service required at the mess using its own means.
60. It may be noted that any prospective bidder quoting less than the Minimum Reasonable Cost will be rejected as an unreasonable quote.
61. Financial bids of Technically qualified bidders only will be evaluated on the basis of the lowest rate offered amongst the qualified bidders. If the price quoted by the bidder is found below the MRC (Minimum Reasonable Cost), then the bid will be rejected as on unreasonable quote.
62. As provided in the price bid format, the bidders will have to quote the price and the L-1 firm shall be declared on the basis of the lowest rate offered.
63. No ambiguity should be there in the quoted price and the rate must be as per the price bid format.
64. Conditional offer or the proposal not furnished in the format attached shall be considered nonresponsive and is liable to be rejected.
65. **Tie Breaking Criteria:** In the event of two or more bidders quote the same evaluated price and are found to be technically responsive, the tie shall be resolved by applying the following criterion sequentially, in the order specified below. The bidder satisfying the first applicable criterion shall be accorded higher ranking.
 - 65.1 The bidder with the highest technical score shall be the L-1 bidder and so on.
 - 65.2 MSE Certification
 - 65.3 The higher number of years of experience in providing mess services.
 - 65.4 The higher average of annual turnover during the last three (03) financial years as supported by audited financial statements.

66. **Guest meal rate:** The bidder shall quote the percentage hike on the guest meal rate in the price bid format. The quoted guest meal rate shall not be considered for determination of L1. A maximum hike of 50% over the quoted meal rate per day shall be permitted. The vendor shall issue an invoice to the guest upon receipt of payment. The vendor shall charge the guest meal rate throughout the entire contract period strictly as per the hike percentage quoted and accepted in the price bid, and no further increase shall be permitted during the contract period.
67. The decision of the Institute regarding bid evaluation, ranking of bidders, allotment of Mess 1 and Mess 2 and award of the contract shall be final and binding on all bidders.

GENERAL INSTRUCTIONS TO BIDDERS (GIB)

68. PREAMBLE: -

- i) **Language of Tender:** The tender submitted by the bidder, and all subsequent correspondence and documents relating to the tender exchanged between the bidder and the purchaser shall be written in the English language, unless otherwise specified in the Tender Enquiry. However, the other language of any printed literature furnished by the bidder in connection with its tender may be written in any other language provided the same is accompanied by an English translation and, for purposes of interpretation of the tender, the English translation shall prevail.
- ii) **Tendering Expenses:** The bidder shall bear all costs and expenses incurred in connection with the preparation, submission, and processing of its tender, including but not limited to the costs of documentation, mailing, communication, and any other incidental expenses. The purchaser shall not, under any circumstances, be responsible or liable for any such costs or expenses incurred by the bidder, irrespective of the conduct or outcome of the tendering process.
- iii) **Clarification of Tender Documents: -**
 - a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
 - b) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be made to the 24x7 CPP Portal Helpdesk.

69. Tender Prices: -

- a) The bidder shall indicate all specified components of prices shown therein on the Price Schedule provided in BOQ including the unit prices, applicable taxes and total bid prices of goods and services. The entire column shown in BOQ should be filled up as required.
 - b) The bidder supplying indigenous goods or already imported goods shall quote only in Indian Rupees (INR).
 - c) Bids, where prices are quoted in any other way shall be treated as non - responsive and will be rejected.
70. **Contract period:** The Period of contract is initially for a period of (2) two years and can be continued / renewed for every six months upto a total of (1) one years at same price awarded in contract subject to satisfactory performance report from Food Safety Monitoring committee (FSMC) and approval of competent authority of AIIMS, Mangalagiri and on mutual consent of both the parties in accordance with/ rules framed by the Government of India from time to time with same terms and conditions.

71. **Bid validity:** -The bids shall remain valid for acceptance for a period of 180 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.
72. **Scrutiny and Evaluation of Tenders:** -
- a) Tenders will be evaluated on the basis of the terms & conditions incorporated in the tender document.
 - b) The Purchaser will examine the Tenders to determine whether they are complete, devoid of computational errors, sureties furnished, documents signed & stamped etc.
 - c) The Purchaser's determination of a Tender's responsiveness will be based on the contents of the tender itself without recourse to extrinsic evidence.
73. **Award of Contract:**
- a) The financial bid shall be quoted **separately for Mess-1 and Mess-2** in the prescribed format.
 - b) The Purchaser shall award the contract to the bidder whose bid is found to be substantially responsive to the tender conditions and who is determined to be the **Lowest Evaluated Bidder (L1)** for the respective mess, subject to the bidder being found qualified and capable of performing the contract satisfactorily.
 - c) The Institute reserves the right to negotiate or seek a counter-offer on the quoted prices, wherever considered necessary, in accordance with the applicable procurement rules and the terms and conditions of the tender.
 - d) If the **same bidder emerges as the Lowest Evaluated Bidder (L1) for both Mess-1 and Mess-2**, the bidder shall be given the option to choose **either Mess-1 or Mess-2** for award of the contract.
 - e) The contract for the remaining mess shall first be offered to the **Second Lowest Evaluated Bidder (L2)** for that mess, subject to the L2 bidder agreeing to match the financial bid (L1 rate) quoted by the successful bidder for the respective mess.
 - f) If the L2 bidder declines or fails to match the L1 rate within the stipulated time, the Institute may offer the contract to the **Third Lowest Evaluated Bidder (L3)** on the same terms and conditions, subject to matching the L1 rate. This process may continue sequentially with the subsequent eligible bidders until the contract is awarded.
 - g) The decision of the Institute regarding bid evaluation, ranking of bidders, allotment of Mess-1 and Mess-2, and award of the contract shall be final and binding on all bidders.
74. **Non- responsive tender:** -Non submission of the following will lead to the tender to be declared non- responsive and summarily rejected:
- a) Tender Acceptance Form as per Annexure-I (signed & stamped) not uploaded.
 - b) Bid validity is shorter than the required period.
 - c) Required Bid Security (Amount, validity etc.)/ Exemption documents have not been uploaded as per stipulated provisions
 - d) Bidder has not agreed to give the required performance security of required amount in an acceptable form for due performance of the contract.
 - e) Bidder has not agreed to other essential condition(s) specially incorporated in the Tender like terms of payment, liquidated damages, comprehensive warranty, dispute resolution mechanism, and applicable law.
 - f) Poor/unsatisfactory past performance.
 - g) Bidders who stand de-registered/ banned/ blacklisted by any Central Govt. Ministries/ Departments/ Hospitals/Institutes.

75. **Discrepancies in Prices:** The Bidder(s) shall quote Rate up-to two decimals only. Only the first two decimals will be considered for quotation is having more than two decimals.
76. **Purchaser's Right to accept any tender and to reject any or all tenders:** The purchaser reserves the right to accept in part or in full any tender or reject any or more tender(s) without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidders
77. **Corrupt or Fraudulent Practices:** It is required by all concerned namely the Consignee/Bidders/Suppliers etc to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser defines, for the purposes of this provision, the terms set forth below as follows: -
- a) "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; &
 - b) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Purchaser, and includes collusive practice among Bidders (prior to or after Tender submission) designed to establish Tender prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition;
 - c) A proposal will be rejected for award if it is determined that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
 - d) Will declare a firm ineligible, either indefinitely or for a stated period of time, if it at any time it is determined that the firm has engaged in corrupt or fraudulent practices in competing for, or in execution of the contract.
78. The competent authority reserves the right to accept or reject any or all tenders without assigning reasons.
79. The competent authority reserves the right to modify, add or delete any terms & conditions of the contract as and when required.

TERMS & CONDITIONS

80. One contactor or contractors having business relationship shall submit not more than one tender. Under no circumstance, father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
81. **Earnest Money Deposit (EMD):** The bidder shall furnish an Earnest Money Deposit (EMD) of Rs. 2,00,000/- (Rupees Two Lakhs only). The EMD shall be refundable to the unsuccessful bidders after the award of the contract, in accordance with the terms and conditions of the tender.
- The EMD may be submitted in any of the forms prescribed under the General Financial Rules (GFR), such as an **Insurance Surety Bond, Account Payee Demand Draft, Fixed Deposit Receipt (FDR), Banker's Cheque, or Bank Guarantee** issued by any scheduled commercial bank, drawn in favour of "AIIMS Mangalagiri – GIA General". Alternatively, the EMD may be deposited/transferred to the following bank account:

- **Account Name:** AIIMS Mangalagiri – GIA General
- **Account Number:** 38307771792
- **IFSC Code:** SBIN0061485

Online payment through an acceptable mode safeguarding the purchaser's interest in all respects shall also be accepted.

The earnest money shall be valid for a period of Forty-Five (45) days beyond the validity period of the tender. As validity period of Tender as per Clause 20 of GIT is 180 days, the EMD shall be valid for 240 days from Techno – Commercial Tender opening date.

The Original DD EMD should reach O/o Procurement Cell, Room no: 2151 Logistic Block, AIIMS Mangalagiri, Guntur -522503 within the bid submission date and time for the tender. Bids received without EMD or Late will be rejected.

Exemption: Firms registered with MICRO and SMALL Enterprise Categories (MSE) only in NSIC/MSME (for sales/Service of Similar Items) are exempted from submission of EMD (subject to the financial limits indicated in the NSIC certificate). Govt. of India/State Government departments/Undertakings are also exempted from EMD. However, the respective firm / departments have to submit the relevant certificate (NSIC/MSME etc.) and financial limit to avail this exemption

82. **Right of acceptance/Rejection:** AIIMS, Mangalagiri reserves the right to accepting the whole or any part or portion of the bid; and the bidder shall provide the same at the rates quoted. The AIIMS Mangalagiri reserve the right to reject any or all tenders / quotations or all offers received in response to the tender or cancel or withdraw the tender notice without assigning any reason thereof and also does not bind itself to accept the lowest quotation or any tender and no claim in this regard shall be entertained.
83. **Assignment:** The bidder shall not assign, either in whole or in part, its contractual duties, responsibilities and obligations to perform the contract, except with the Purchaser's prior written permission.
84. **Sub Contracts**
- a) The bidder shall notify the Purchaser in writing of all sub contracts awarded under the contract if not already specified in its tender. Such notification, in its original tender or later, shall not relieve the bidder from any of its liability or obligation under the terms and conditions of the contract.
- b) Sub contract shall be only for bought out items and sub-assemblies.
- c) Sub contracts shall also comply with the provisions of "Country of Origin".
85. **Signing the Contract:** - The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 100/- (Rs. One Hundred only) along with performance security within fifteen (15) days from the issue of notification of award. In the event of failure on the part of the successful bidder to sign the Contract within the period stipulated above, the acceptance of BID shall be considered as cancelled.
86. **Performance Security:** - The firm shall furnish a Performance Security Deposit amount of 5% of total contract value. The Performance Security may be submitted in the form of Insurance Security Bonds, Fixed Deposit Receipt, Banker's Cheque, or Bank Guarantee from any commercial bank. It shall be drawn in favor of "AIIMS Mangalagiri – GIA General" or deposited/transferred to the following bank account: **Account Name:**

AIIMS Mangalagiri – GIA General Account Number: 38307771792 IFSC: SBIN0061485. Alternatively, payment may also be made online in an acceptable form safeguarding the purchaser's interest in all respects, with a clause to enforce the same on their local branch at Mangalagiri. The Performance Security shall be furnished within **15 days** from the date of issue of Letter of Award (LOA).

Validity of the performance security deposit shall be for a period of 60 days beyond contractual obligation.

87. **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/job without assigning any reason thereof and nothing will be payable by AIIMS, Mangalagiri. The security deposit shall stands forfeited.
88. **Insolvency:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Mangalagiri shall have the power to terminate the contract without any prior notice.
89. **Fall clause:** If at any time during the period of contract, the price of tendered items is reduced or brought down by any law or act of the Central or State Govt. or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform AIIMS, Mangalagiri immediately about such reduction in the contracted prices. AIIMS, Mangalagiri is empowered to unilaterally effect such reduction as is necessary in rates in case the tenderer fails to notify or fails to agree for such reduction of rates. In case of any enhancement in Taxes due to statutory Act of the Govt. after the date of submission of the tenders and during the tender period, the additional Taxes so levied will be allowed to be charged extra as separate item without any change in price structure of the items approved under the tender. For claiming the additional cost on account of the increase in Taxes, the tenderer should produce letter from the concerned excise authorities indicating his commitment for the supply made to the AIIMS, Mangalagiri on account of the increase in Taxes.
90. No escalation in rates on any account will be permitted during the contract period. Also, no subsidy will be given over the quoted rates.
91. Conditional bid will be treated as unresponsive and it may be rejected.
92. **Subletting of Contract:** Bidder shall not be allowed to transfer, assign, pledge or subcontract its reigns and liabilities under this contract to any other Second Party without prior written consent of the AIIMS Mangalagiri.
93. **Withdrawal of Services and Debarment**
 - a) The contractor shall not withdraw, discontinue, or abandon the mess services during the currency of the contract without obtaining prior written approval from AIIMS Mangalagiri.
 - b) In the event of withdrawal, abandonment, or discontinuation of the services without valid justification and prior approval, the Institute may:
 - i. Forfeit the Performance Security/Security Deposit, either wholly or partially, as deemed appropriate;
 - ii. Recover any additional expenditure incurred by the Institute in making alternative arrangements from the contractor; and

- iii. Debar the contractor from participating in tenders of AIIMS Mangalagiri for a period of up to **five (05) years**, in accordance with the applicable rules and after following due process.

94. **Penalty Clauses**

The following penalties may be imposed for non-compliance with the terms and conditions of the contract, without prejudice to any other action available under the contract:

- a) Failure to maintain the Complaint/Suggestion Register at the designated counter shall attract a penalty as decided by the Institute.
- b) Detection of insects, pests, reptiles, or any inedible foreign matter cooked or served along with food shall attract a penalty of **₹25,000/-** for each instance.
- c) Any complaint regarding the presence of foreign objects in food, including but not limited to hair, rope, thread, cloth, plastic, stones, pebbles, glass pieces, nails, metal particles, or any other objectionable material, shall attract a penalty of up to **₹25,000/-** for each instance, depending upon the severity of the violation.
- d) Receipt of **three (03) or more complaints** regarding unclean crockery, cutlery, utensils, or serving equipment on any day shall attract a penalty of **₹10,000/-**.
- e) Failure to clear used plates, utensils, or other service items from the washing area after **11:00 PM**, or failure to maintain cleanliness in the washing area, shall attract a penalty of **₹10,000/-**.
- f) Any confirmed incident of food poisoning attributable to the contractor shall attract a penalty of **₹1,00,000/-**, in addition to termination of the contract, forfeiture of the Performance Security, and/or debarment from future tenders, as decided by the competent authority.
- g) If meals are not served within the prescribed timings and the waiting time exceeds **15 minutes** for lunch and dinner or **10 minutes** for breakfast, a penalty of **₹10,000/-** shall be imposed for each such instance.
- h) If the quality of milk is found to be substandard, adulterated, or diluted, a penalty of **₹2,000/-** shall be imposed for each instance.
- i) Payments collected by the contractor for additional food items shall be accepted only through the payment modes approved by the Institute (such as POS/UPI or any other digital payment system prescribed by the Institute). Violation of this condition shall attract an appropriate penalty as determined by the Institute.
- j) Mixing of non-vegetarian food with vegetarian food, or the use of common utensils resulting in cross-contamination, shall attract a penalty of **₹10,000/-** for each instance.
- k) If any of the above violations occur **ten (10) or more times during a quarter**, the contractor shall be liable for termination of the contract, forfeiture of the Performance Security, and such other action as deemed appropriate by the Institute. The Institute shall also reserve the right to terminate the contract at any time based on the frequency, severity, or nature of the violations, even if the number of violations is less than ten.
- l) The penalties specified above are indicative and shall not restrict the Institute from imposing additional penalties, recovering damages, terminating the contract, or taking any other action deemed appropriate in accordance with the terms of the contract and the applicable rules.

95. Termination of Contract

- a) **Termination for default:** - The Institute, without prejudice to any other contractual rights and remedies available to it (the Institute), may, by written notice of default sent to the successful bidder, terminate the contract in whole or in part, if the successful Bidder fails to deliver any or all of the goods or fails to perform any other contractual obligation(s) within the time period specified in the contract, or within any extension thereof granted by the Institute.
- b) Unless otherwise instructed by the Institute, the successful bidder shall continue to perform the contract to the extent not terminated.
- c) **Termination for insolvency:** If the successful bidder becomes bankrupt or otherwise insolvent, the Institute reserves the right to terminate the contract at any time, by serving written notice to the successful bidder without any compensation, whatsoever, to the successful Bidder, subject to further condition that such termination will not prejudice or affect the rights and remedies which have accrued and or will accrue thereafter to the Institute.
- d) **Termination for convenience:** - The Institute reserves the right to terminate the contract, in whole or in part for its (Institute) convenience, by serving written notice on the successful bidder at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of the Institute. The notice shall also indicate interalia, the extent to which the successful bidder's performance under the contract is terminated, and the date with effect from which such termination will become effective.

96. The contract may be terminated by giving a notice of three months on either side. In case of termination of the contract due to poor performance of the contract as decided by the AIIMS, Mangalagiri or termination of the contract by the Contractor before the stipulated period of the contract, the security Deposit of the contractor will be forfeited.

97. Force Majeure: -

- (i) For purposes of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable and not brought about at the instance of, the party claiming to be affected by such event and which has caused the non – performance or delay in performance. Such events may include, but are not restricted to, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management.
- (ii) If a Force Majeure situation arises, the supplier shall promptly notify the Purchaser/Consignee in writing of such conditions and the cause thereof within twenty-one days of occurrence of such event. Unless otherwise directed by the Purchaser/Consignee in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- (iii) If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding sixty days, either party may at its option terminate the contract without any financial repercussion on either side.

- (iv) In case due to a Force Majeure event the Purchaser/Consignee is unable to fulfil its contractual commitment and responsibility, the Purchaser/Consignee will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.

SPECIAL TERMS & CONDITIONS

Legal Terms and Conditions: -

98. The bearer/ staff (not below the age of 18 years) employed by the contractor shall have to be medically fit, neat and clean. The contractor shall not employ young children as prohibited under the law/ rules/ regulations.
99. The Tenderer should make sure that his work should be as per the guidelines laid by FSSAI (Food Safety and Standards Authority of India)
100. It is responsibility of the Tenderer to undergo through the Food Safety Audit as conducted by FSSAI from time to time to check compliance with the standards of food safety and hygiene prescribed under Schedule 4 of the Food Safety and Standards (Licensing and Registration of Food Business) Regulation, 2011 in the premises of Mess in mess building at AIIMS, Mangalagiri.
101. The tenderer (food business operator) should have at least one trained and certified person in their business premises to ensure food safety. He may nominate a person as food safety supervisor and get him/ her trained under the FSSAI FoSTaC programme.
102. The Tenderer and his staff shall abide by various rules and regulations of AIIMS, Mangalagiri as prevalent from time to time. The contractor and his employees would be governed by the discipline rules as may be laid down by the Institute while they are in the Institute premises.
103. The Tenderer shall comply with all existing labour legislations and Acts, Provisions, such as Contract Labour Regulation Act, Workmen's' Compensation Act, Minimum Wages Act, Payment of Wages Act, Provident Fund Act, ESI Act, etc. For any lapse or breach on the part of the Tenderer in respect of non-compliance of any labour legislation in force during the validity of the contract, the Tenderer would be fully responsible and would indemnify the Institute, in case the Institute is held liable for the lapse if any, in this regard.
104. The Tenderer shall submit to Food Safety Monitoring committee (FSMC), AIIMS, Mangalagiri a list of all workers engaged to carry out the catering work, indicating name, age, home address, qualifications, Police verification and worker's identity cards etc, and would intimate will be compulsory before taking the charge of Mess as and when any change takes place. The Tenderer shall not at any time engage any minor to carry out the work under the contract. Employees will be in proper uniform provided

by the contractor, medically found fit, hygienically suitable, nails trimmed, haircut and shave taken.

105. The Tenderer shall undertake that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate the Institute immediately, any loss or damage or theft occurring on account of his staff individually or collectively.
106. Food Safety Monitoring committee (FSMC), AIIMS, Mangalagiri would have the right to terminate the contract without notice before the expiry of the term, in case the work performance is not up to the standard, or in case there is any violation of AIIMS, Mangalagiri rules & regulations, or if there is any lapse in compliance of any labour legislation, or if there is any incident of indiscipline on the part of the Tenderer or his staff. The decision of AIIMS, Mangalagiri's management in this regard would be final and binding on the Tenderer. In such an event, Committee, AIIMS, Mangalagiri shall have the right to engage any other tenderer to carry out the task.
107. The successful tenderer shall not sub-let the premises either in whole or in part. No additions or alterations of the premises will be made without permission of the Institute. No bathing and washing of clothes etc. will be allowed in the Mess.
108. **Electricity charges:** Electricity is chargeable as per the consumption of units as per the actuals and as per the tariff rate applicable.
109. **A. Water charges:** Water is chargeable as per the rates fixed by the AIIMS Mangalagiri.

B. License Fee

i. The contractor shall pay a monthly license fee of Rs. 5,000/- (Rupees Five Thousand only) for Mess-1.

ii. The contractor shall pay a monthly license fee of Rs. 3,000/- (Rupees Three Thousand only) for Mess-2.

C. All Students will pay the mess fee at the beginning of each month as per the prescribed schedule.

110. The Tenderer and his staff shall comply with all instructions and directions of the Committee, AIIMS Mangalagiri authorities given from time to time. In the event of any emergent situation, the staff of the Tenderer shall comply with instructions given by the Committee, AIIMS, Mangalagiri authorities, without waiting for confirmation by the Tenderer.
111. The Contractor shall maintain and provide all necessary documentation, registers and records in connection with the performance of Mess according to FSSAI (Food Safety and Standards Authority of India) and other related documents including for complying with any statutory requirements and provisions of applicable laws.

112. The contractor shall ensure that the person deployed are disciplined and conduct in office premises, be best suitable and is entailed on enforce in prohibition of consumption of alcoholic drinks, paan, smoking, tobacco, loitering without work and engaging in gambling, satta or any immoral act.
113. The contractor shall be responsible for ensuring safety and maintenance of all the equipment/fixtures installed/provided by the Institute, during the entire period of the contract. If any damage/loss of equipment/fixtures found, then the same will be recovered from the contractor. The contractor shall take adequate fire precautions.
114. The contractor shall maintain the Institute premises in good condition and shall not cause any damage thereto. If any damage is caused to the premises by the contractor or his workers, employees or agents the same shall be rectified by the contractor at his own cost either by rectifying the damage or by paying cash compensation as may be determined by the Institute.
115. **Arbitration / Resolution of disputes:** - In the event of any dispute or difference(s) between the Contractee (AIIMS Mangalagiri) and the Contractor(s) arising out related to cafeteria/canteen/Mess, lease. Rent, Management, maintaining hygiene and abiding rules and regulation framed by food safety monitoring committee shall be referred to the Director AIIMS Mangalagiri who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act 1996. The decision of the arbitrator shall be final and binding on both the parties. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty- one days of its occurrence then, either the Purchaser/Consignee or the supplier may give notice to the other party of its intention to commence arbitration.
116. **Applicable Law & Jurisdiction of Courts:** The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force. All disputes arising out of this tender will be subject to the jurisdiction of courts of law in Mangalagiri/Vijayawada/Guntur (Andhra Pradesh, India).
117. Contractors should maintain the hygiene / cleanliness of the premises at all times and according to the Health/Hygienic bye-laws of the FSSAI/Civic Bodies.
118. The conduct/behavior, cleanliness and wages of all attendants/worker will be the responsibility of the contractors. The contractors should obtain the necessary police verification of all employees. He/she shall not employ any child labour. The contractor shall follow all the rules as applicable for running of such establishment as laid down by the concerned authority.
119. Sudden closure of the premises and stoppage of work without prior permission from Executive Director, AIIMS, Mangalagiri may result in cancellation of the license / contract and forfeiture of the security deposit in addition to blacklisting of firm.
120. The Food Safety Monitoring Committee or its members shall have every right to inspect the Mess without any notice and can seal the Mess in case of violation of terms and conditions. The staff of the Mess shall be the sole staff of the contractor and no

relationship of master and servant shall exist between AIIMS, Mangalagiri and such staff.

121. AIIMS reserves the right to check the food quality of items prepared in the kitchen at any time and to take the samples in the presence of representatives of Contractor/Service Provider and get it tested from Government approved Laboratories for Microbiology/Adulterant testing of raw food, cooked food, etc. regularly to maintain hygiene standards. In case the quality is found unsatisfactory after repeated warnings the Service Provider / Contractor is not providing good quality hygienic food as per contract, appropriate action shall be taken against the contractor as per contract terms.
122. **Brands of Consumables Permissible in Mess:** The raw materials procured will be highest quality and would be required to use ISI/AGMARK/HACCP Products invariably. The caterer may use any other FPO approved brands only if permitted by the committee in writing the items used should be fresh & fit for human consumption. The raw materials must be stored properly to avoid contamination and infestation with pests.

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The Executive Director, AIIMS Mangalagiri, invites E-Bids in Two Bid System (i.e., Technical and Financial Bid) from eligible Manufacturers / Direct Importers/ Authorized distributors by online mode through E-procurement portal <https://eprocure.gov.in/> on mutually agreed terms and conditions and satisfactory performance

More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/>

123. **REGISTRATION**

- i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- ii) As part of the enrollment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- iv) Upon enrollment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g., Sify / nCode / eMudhra etc.), with their profile.
- v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- vi) Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.

124. **SEARCHING FOR TENDER DOCUMENTS**

- i) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could

include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

- ii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e- mail in case there is any corrigendum issued to the tender document.
- iii) The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification / help from the Helpdesk.

125. **PREPARATION OF BIDS**

- i) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Any deviations from these may lead to rejection of the bid.
- ii) Bidder, in advance, should get the bid documents ready to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- iii) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

126. **CORRIGENDUM**

- i) At any time prior to the deadline for submission of bids, the purchaser may, for any reason deemed fit, modify the Tender Enquiry Document by issuing suitable Corrigendum to it.
- ii) Corrigendum in technical specification issued after pre-bid meeting will be final & no corrigendum will be issued thereafter.
- iii) Corrigendum will be notified through <https://eprocure.gov.in/eprocure/app> and website of AIIMS Mangalagiri.

127. **SUBMISSION OF BIDS:**

- i) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be

downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and upload it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

- iv) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- v) All the documents being submitted by the bidders will be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology.
- vi) Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys.
- vii) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- viii) Upon the successful and timely submission of bids (i.e., after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- ix) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

128. **ASSISTANCE TO BIDDERS**

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be call directed to the 24x7 CPP Portal Helpdesk.

Institute website: <http://aiimsmangalagiri.edu.in>

E-Tender Portal: <https://eprocure.gov.in/eprocure/app>

For any technical related queries please call at 24 x 7 Help Desk Number

0120-4001 002, 0120-4001 005, 0120-6277 787

Email Support: cpp-doc@nic.in , support-eproc@nic.in

Tender queries: procurement@aiimsmangalagiri.edu.in

Ph. No: [08645-280036](tel:08645-280036)

CHECK LIST

A. Checklist of documents to be submitted online:

S. No.	Documents	Uploaded (Yes/No)	Ref. Page No.
a)	Signed and scanned copy of duly attested copy of PAN, GST & Firm registration certificate		
b)	Signed and Scanned copy of Tender Acceptance letter Annexure – I		
c)	Signed and scanned copy of Power of Attorney Annexure – III		
d)	Copy of duly attested copy of Profile of firm Annexure – II		
e)	Copy of duly attested copy of EMD		
f)	Copy of valid Labour licence		
g)	Copy of valid Catering service/Food licence		
h)	Copy of firm EPF & ESI Copy		
i)	Experience of providing mess service for approx. 500 persons or more in Central Govt./Institute of National Importance/well reputed private institutions within 100 NIRF ranking in last 3 financial years (23-24, 24-25 & 25-26). (Please attach proof of minimum 01 institute of NIRF ranking where job was carried out/ currently provided)		
j)	Running contracts of similar nature (catering service) in healthcare organization during FY 2026-27 (Self attested copy of each contract/work order to be attached)		
k)	No. of years of operation in business of mess service (copy of COI/Partnership deed as the case may be and in case of individuals, GST or shop and Establishment Registration to be attached) Copy of first contract will be considered for evaluation		
l)	Certificate of Hygiene rating given by FSSAI for Institutes/organization where services are provided		
m)	Performance Satisfactory certificates of similar services Annexure – VI		
n)	Signed and Scanned Copy of affidavit as per Annexure IV		
o)	Copy of Balance sheets and profit loss statements for last three successive years duly certified by the Chartered Accountants. (Minimum avg. annual Turnover must be Rs.2 Cr) and Annexure V		
p)	Attach copy of last three year's Income Tax Return along with 26AS reports		
q)	Signed and scanned copy of Integrity pact affidavit in Rs 100 stamp paper Annexure – VII		

B. Checklist of documents to be submitted online: Price Bid /Financial Bid:

I	BOQ.xls	
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Note: In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

Appendix-I
GENERAL STRUCTURE OF THE MESS MENU

	Breakfast	Lunch	Evening	Dinner
Compulsory Menu	Coffee, Tea (100ml)	Rice, Phulka/Chapathi, Veg Salad — Any 2 Cucumber/Onion/Tomato/ Carrot Dhal, Sambar/ Rasam, Papad/Fryums, Curd (100 ml per person), Pickle, Sugar, Salt,	Tea, Coffee (100ml)	Rice, Phulka/Chapathi, Dhal, Sambar/ Rasam, Papad/Fryums, Curd (100 ml per person), Pickle, Sugar, Salt
Monday	Compulsory Menu Items + One Breakfast Item + Boiled EGG (1 per person)	Compulsory Menu Items + A Veg Curry	Compulsory Menu Items + Snacks	Compulsory Menu Items + A veg curry
Tuesday	Compulsory Menu Items + One Breakfast Item	Compulsory Menu Items + One Veg Curry	Compulsory Menu Items + Snacks	Compulsory Menu Items + One Dinner Item + Fruit (banana 2 piece, cut fruits 150 gm per person)
Wednesday	Compulsory Menu Items + One Breakfast Item	Compulsory Menu Items + One Veg Curry	Compulsory Menu Items + Snacks	Compulsory Menu Items + One Veg special + One Non-Veg Special (150gm per person) + Sweet (Gulab Jamun 2-piece, 100-gram sweets)
Thursday	Compulsory Menu Items + One Breakfast Item + Boiled Egg (1 per person)	Compulsory Menu Items + One Veg Curry	Compulsory Menu Items + Snacks	Compulsory Menu Items + One Dinner Item + Fruit (banana 2 piece, cut fruits 150 gm per person)
Friday	Compulsory Menu Items + One Breakfast Item	Compulsory Menu Items + One Veg Curry + Egg Curry (2 piece per person)	Compulsory Menu Items + Snacks	Compulsory Menu Items + One Dinner Item + Sweet (Gulab Jamun 2-piece, 100-gram sweets)
Saturday	Compulsory Menu Items + One Breakfast Item + Boiled Egg (1 per person)	Compulsory Menu Items+ A Veg Curry	Compulsory Menu Items + Snacks	Compulsory Menu Items + One Dinner Item + Fruit (banana 2 piece, cut fruits 150 gm per person)

Sunday	Compulsory Menu Items+ Breakfast Item	Chicken Biryani (150 gm chicken per person) + Paneer Fried Rice + Raita + Brinjal Curry + Sweet	Compulsory Menu Items + Snacks	Compulsory Items+ One Veg Curry
Mess Committee will help draft their sample menu every month Non-Veg Food item should be available at least twice a week				
TABLE — Additional Items				
ADDITIONAL ITEMS (At agreed price at least two items at each meal to be made available every day) Beverages		Bournvita, Boost,	Omlet [Full/Half Fried] Boiled Egg, Bread + Butter + Jam Vegetable Curry, Non-Veg Curry	

Note: Chutney, Dhaal and Sambar should not be watery. Appropriate proportion of coconut and / or pulses must be used.

Breakfast Items (Menu) Note: No item should be repeated more than once a week	Idly + Vada + Coconut/Groundnut Chutney + Sambar Dosa + Masala (Alu) + Coconut/Groundnut Chutney + Sambar Pongal + Vada + Coconut Chutney + Sambar Semiya Upma + Coconut/Groundnut Chutney Ravadosa + Mysore Bonda + Coconut/Groundnut Chutney + Sambar Onion Uthappam + Coconut/ Tomato Chutney + Sambar Rava Upma + Mysore Bonda + Coconut/Groundnut Chutney Wheat Masala Dosa + Coconut/ Tomato Chutney + Sambar Bread Butter Jam + Khichadi + Coconut/Groundnut Chutney + Sambar Boiled Egg 3 days per week.
Indian Breads Any one by rotation, to be served at No repetition in 48 hours	Roti Pulka Chapathi Poori
Veg Curries (Menu) Note: No item should repeat more than once a week; each item should be served at least once in a fortnight.	Mix veg curry Cabbage Tomato Tokku Raw banana curry Green peas masala Carrot beans Chana masala Brinjal masala Cabbage capsicum Beans + aaloo Alu-capsicum Beetroot channa Bhindi fry

Non-veg special (Limited Quantity — 1 Cup) (150gm per person)	Egg Curry (2 Eggs) Butter Chicken Chicken Masala Chicken Chettinad Chicken Manchurian Kadai Chicken
Veg Special Item (Limited Quantity• - 1 cup) (150gm per person)	Paneer Butter Masala Palak Paneer Kadai Paneer Gobi Manchurian Malai Kofta
Daals Daal is mandatory every day	Toor dal Moong dal Yellow dal Mix dal
Rasam	Rasam
Evening Snacks	Samosa Mirchi Bhajji Bread Pakoda Onion Pakoda Cutlet Masala vada Sprouted Beans
Sweets (once a week) (Gulab Jamun 2-piece, 100-gram sweets)	Gulab jamun Carrot halwa Paruppupayasam Kala jamun Badushah
Ice Creams (once a week) (Limited Quantity — 100 ml)	One Ice cream cup of Vanilla/Strawberry/Chocolates/Butter/Scotch

Healthy items — Butter milk, Sprouts, Greens, Jal Jeera, Soya, Paneer, etc should be tried to be incorporated into meals as much as possible. According to season or changes of dishes apart from above can be made after a mess meeting with students and mess staff.

Add ons

Food Items	Quantity
Bread Omelette	2 Eggs + 2 Bread slice
Bread Butter Jam	4 Slices Bread
Veg Sandwich	

Chicken Sandwich	
Omelette	2eggs
Egg bhurji	2eggs
Veg Fried Rice	200 gms
Egg Fried Rice (2 eggs)	200 gms
Chicken Fried Rice	200 gms
Veg Noodles	200 gms
Egg Noodles (2 eggs)	200 gms
Chicken Noodles	200 gms
Veg Maggi Noodles	200 gms
Chat Items	
Masala Puri	200 gms
Dahipuri	200 gms
Panipuri	200 gms
Samosa chat	200 gms
Ice Creams (Branded)	
Mineral water bottles	

These rates are applicable for the whole contract period mentioned in the document. We also accept to cater to any minor modifications in the menu as requested by the students and approved by the Hostel Mess Committee without any additional cost. We hereby agree to abide by the decision of the Hostel Mess Committee and terms and conditions mentioned in the schedules. We also agree to attend Mess Committee meetings without fail and implement the decisions taken by the Mess Committee in strict compliance. We have enclosed the duly signed copy of all the schedules with the required annexure. We hereby certify that the above rates are inclusive of service tax and any other Central/State Govt. taxes.

Brands of Consumables permissible in Hostel Mess

S. No	Item	Brand
1.	Salt	Tata/ Annapurna/ Catch/ Saffola/ Naturefresh
2.	Spices, Powder	M.D.H. Masala/ Badshah/ Everest/MTR
3.	Ketchup	Maggi/ Kissan/ tops
4.	Oil	Sunflower/ Sundrop/ Saffola/ Fortune/ Freedom/Natural (Use of Hydrogenated (vanaspati) oil is prohibited)/Aadhar(Adani)
5.	Pickle	Mother's recipe/ Priya/ MTR
6.	Aata	Ashirvad/ Pillsbury/ Annapurna/ Shaktibhog/Fortune
7.	Instant Noodles	TopRamen/ Maggi
8.	Flavoured fruit drinks	Real/ Amul/ minute maid/ Tropicana
9.	Papad	Lijjat/ Bhikaji/ Oswal
10.	Butter	Amul, Britannia/ Mother Dairy/ Saras/Heritage
11.	Bread	Modern/ Kwalitiy/ Figo/ Suncity/ Brittania,
12.	Cornflakes	Kellog's/ Bagrry's/ Kwalitiy
13.	Jam	Kissan/ Maggi/ Tops
14.	Ghee	Amul/ MotherDairy/ Milkfood/ Saras/Heritage
15.	Milk	Saras/ Amul/ Vijaya/ Heritage/ Sangam/Sree Surabhi/ MotherDairy (WithoutWater)
16.	Paneer	Amul/ Saras/Vijaya/Heritage/Sangam
17.	Tea	Brook Bond/ Lipton/ Tata/ Taaza/ Taj Mahal/Wagh Bakri
18.	Coffee	Nescafe/ Bru instant/Sunrise
19.	Ice Cream	Amul/ Mother Dairy/ Kwalitiy/ Havmor/Heritage/Arun
20.	Rice	Dawat/ Lal quila/ Kohinoor/ Indiagate Long grain [Basmati rice etc.] for special meals and medium grain rice [Sona Masuri/HMT etc.] for other days)

The canteen operator may use any other standard/FPO approved brands only if permitted by the Mess Committee.

Appendix -IIPRICE BID FORM

S. No	Description	Amount in Rs	GST in Rs.	Total Rate in Rs. Incl. GST	Total Rate in Words Incl. GST
1	Mess 1 Charges per student per month				
2	Mess 2 Charges per student per month				
		Percentage of hike quoting (0-50%)			
1	Guest Meal Rate of Hike Per Day (Hike of up to 50% on quoted rate per day only allowed) *				

* Refer Para 66

Note:

1. For the purpose of calculating the **Minimum Reasonable Cost (MRC)**, month shall be deemed to consist of **thirty (30) days**, irrespective of the actual number of calendar days in the month. Accordingly, the **monthly mess charges quoted by the successful bidder shall be calculated based on 30 days and the same fixed monthly amount shall be collected from the students**, irrespective of whether the month comprises 28, 29, 30, or 31 days. No additional or proportionate charges shall be levied or reduced on account of variations in the number of days in a calendar month.
2. Guest meal rate will not be considered for determination of L1.
3. After due evaluation of the bid(s) Institute will award the contract to the Lowest evaluated responsive Bidder.

Declaration by the Bidders:

This is certify that I/We before signing this Bid have read and fully understood all the terms and conditions contained herein and undertake myself/ ourselves to abide by them.

Name: -
Address: -
Phone No: -
Email: -
Seal: -

Place:-
Date :-

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,
Executive Director,
AIIMS Mangalagiri

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: _____

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/ Work' from the web site(s) namely:
_____ as per your advertisement, given in the above-mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

PROFILE OF THE ORGANIZATION/COMPANY/FIRM

(To be given on Company Letter Head)

FORM A: Particulars of the Firm/Company/Agency		
1.	Name of the firm/Company/Agency	
2.	Type of Firm/Company (Individual/proprietary/partnership/ public/private/ limited/ if any specify)	
3.	Type of business (Manufacturer/ Authorized Agent/ Consulting company/ if any specify)	
4.	Website	
5.	Year of Establishment	
6.	No. of years of experience in catering business	
7.	Permanent Account No (PAN)	
8.	GST Registration Certificate No	
9.	Communication Address	
10.	Email ID	
11.	Telephone/Phone Number	
Particulars of the firm representative		
12.	Name of the contact person	
13.	Designation	
14.	Email ID	
15.	Mobile No.	

FORM B: Particulars of Firm Bank Details		
15.	Name of the account holder / Firm	
16.	Account Number	
17.	Name of the Bank & Branch	
18.	IFSC Code	
19.	MICR code	
20.	Type of account	
21.	Address	
*Please attach a Cancelled Cheque along with the account information form.		

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information

I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge responsibility expected or me as a participant under the scheme.

Certified that the particulars furnished above are correct as per our records.

Signature of the Authorized

Date:

Designation Office Seal of the Bidder)

POWER OF ATTORNEY
(On a Stamp Paper of relevant value)

I/ We.....
(name and address of the registered office) do hereby constitute, appoint and authorize Sri/Smt
..... (Name and address) who
is presently employed with us and holding the position ofas
our attorney, to act and sign on my/our behalf to participate in the tender
no..... for
(goods/service/work name).

I/ We hereby also undertake that I/we will be responsible for all action of
Sri/Smt..... Undertaken by him/her during the tender
process and thereafter on award of the contract. His / her signature is attested below

Dated this the ____ day of 20_ For_____

(Name, Designation and Address)

Accepted

(Signature)

(Name, Title and Address of the Attorney)

Date: _____

AFFIDAVIT

**DECLARATION REGARDING CRIMINAL LIABILITY, BLACKLISTING /
DEBARRING AND NON-PENALIZE/ PUNISH FOR TAKING PART IN TENDER**

*(To be executed & attested by Public Notary / Executive Magistrate on Rs.100/- non judicial
Stamp paper by the Tenderer)*

I, _____
Proprietor/Director authorized signatory of the agency/Firm (M/s _____
_____), do hereby solemnly affirm and declare as follows:

1. I am authorized signatory of the agency/firm and is competent to sign this affidavit and execute this tender document;
2. I have carefully read and understood entire tender document including all the terms and conditions of the tender and undertake to abide by them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I/We further undertake that no case/enquiry/investigation is pending with the police/court/vigilance or any government body against the Proprietor/Partner/Director etc. as individual or against legal entity of the Company /Firm/Agency.
5. I/We further undertake that none of the Proprietor/Partners/Directors of the firm/Agency has not been banned /suspended/blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India and should not have any litigation in any of the labour court(s).

or

I / We _____ (Tenderer) hereby declare that the Firm / agency namely M/s. _____ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of years w.e.f. _____ to _____. The period is over on _____ and now the firm/company is entitled to take part in Government tenders.

6. I / We hereby declare that the firm / agency namely has not been penalized in the past years by Labour Court, EPFO & ESI by way imprisonment.

or

7. I/ We _____ (Tenderer) hereby declare that the Firm / agency namely M/s. _____ has been penalized / punished by Union / State Government or any Organization from taking part in Government tenders for a period of years w.e.f. _____ to _____. The period is over on _____ and now the firm/ company is entitled to take part in Government tenders.
8. I/We further undertake to report to the F I/C (Procurement) of Procurement Office, AIIMS, Mangalagiri immediately after we are informed but, in any case, not later 15 days, if the Firm/Agency in which Proprietor/Partners/Directors of Firm/Agency which is banned/suspended in future during the Contract with you.
9. I/We further undertake that our firm/company is fulfilling all the terms and conditions/eligibility criteria obvious/explicit or implied/implicit recorded anywhere in the tender document. If at any time including the currency of the Contract, any discrepancy is found relating to our eligibility or the process of award of the contract criteria, this may lead to termination of contract and/or any other action deemed fit by the Institute.
10. In case the above information found false, I / we are fully aware that the tender/ contract will be rejected / cancelled by the AIIMS Mangalagiri, and SD (Security Deposit) shall be forfeited.
11. In addition to the above, the AIIMS, Mangalagiri will not be responsible to pay the bills for any completed /partially completed work.

(Signature of the Bidder)

Attested:

(Public Notary / Executive Magistrate)

Name:

Date

Designation

Place:

Seal of the Agency

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed therein.

Deponent

ANNUAL TURNOVER STATEMENT

(At the Letter Head of Chartered Accountant)

I/We have examined the books of account and other relevant records of
 (bidding firm name), having its registered office at (full
 address of bidding firm) and do hereby certify that:

(1) Annual gross turnover as per Annual Accounts of the firm for last three years is as under-

Sl. No.	Financial year	Turnover
1.	2023-2024	
2.	2024-2025	
3.	2025-2026	

(2) Average turnover of the firm for last three financial years is Rs.

Signature of CA (with stamp of Firm)

Name-

(Registration No.-)

(Chartered Accountant)

UDIN Number:

Firm name-

Proprietor name

Signature (with stamp)

Date-

ANNEXURE – VI

Format of Experience certificate

Contract No./Supply order No.	Name of the Purchaser*	Description of work	Qty Supplied	Value of Contract (Rs. In Lakhs)	Date of issue of work order	Stipulated period of completion	Actual date of completion

* Attach certificate(s) of workorders/Contract Agreements along with satisfactory performance certificates.

Annexure – VII

The “Integrity Pact” on Govt. issued Stamp paper of Rs. 100 Duly filled as per enclosed format to be submitted in original. Bidders to ensure that every page of IP is ink signed with company seal/Stamp in every page

Tender NO.....

INTEGRITY PACT

Between

AIIMS, Mangalagiri, an Autonomous Body under PMSSY, MoHFW (hereinafter referred to as "The Buyer/Employer")

And

..... (herein after referred to as "The Bidder/Seller/Contractor")

and

.....(herein after referred to as "JVPartner /Consortium Members"

(if applicable)

Preamble

The Employer invites the bids from all eligible bidders and intends to enter into Contract for with the successful bidder(s), as per organizational systems and procedures. The Employer values full compliance with all relevant laws and regulations, and the principles of economical use of resources, and fairness and transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Employer will appoint Independent External Monitor(s) (IEM), who will monitor the bidding process and the execution of the Contract for compliance with the principles mentioned above.

Section 1 - Commitments of the Employer

1. The Employer commits itself to take all measures necessary to prevent corruption and to observe the following principles in this regard:-

(a) No employee of the Employer, either in person or through family members including relatives, will in connection with the bidding for or the execution of a bid / contract, demand or accept a promise for or accept for him/herself or for a third person, any material or immaterial benefit to which he/she is not legally entitled to.

(b) The Employer shall, during the bidding process treat all Bidders/Sellers with equity and reason. The Employer will, in particular, before and during the bidding process, provide to all Bidders/Sellers the same information and will not provide to any Bidder/Seller confidential/additional information through which the Bidder(s)/Seller(s) could obtain an advantage in relation to the bidding process or the Contract execution.

(c) The Employer will exclude from the process all known prejudiced persons.

2. If the Employer obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act or if there be a substantive suspicion in this regard, the Employer will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions

Section 2 – Commitments and Undertakings by the Bidder/Contractor

1. The Bidder / Seller / Contractor commits and undertakes to take all measures

necessary to prevent malpractices & corruption. He commits himself to observe the following principles during his participation in the bidding process and during the execution of the contract:

- (a) The Bidder / Seller / Contractor undertakes not to, directly or through any other person or firm offer, promise or give or influence to any employee of the Employer associated with the bidding process or the execution of the contract or to any third person on their behalf any material or immaterial benefit which he/she is not legally entitled, in order to obtain in exchange any advantage of any kind whatsoever during the bidding process or during the execution of the contract.
 - (b) The Bidder / Seller/ Contractor undertake not to enter into any undisclosed agreement or understanding, whether formal or informal with other bidders /Sellers. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other action to restrict competitiveness or to introduce cartelization in the bidding process.
 - (c) The Bidder / Seller / Contractor undertakes not to commit any offence under the relevant Anti-corruption Laws of India; further the Bidder/ Contractor will not use improperly, any information or document provided by the Employer as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically for purposes of competition or personal gain and will not pass the information so acquired on to others.
 - (d) The Bidder / Seller / Contractor, when presenting his bid, undertakes to disclose any and all payments made, or is committed to or intends to make to agents, brokers or any other intermediaries in connection with the bidding process and/or award of the contract.
 - (e) The Foreign Bidder / Seller / Contractor, when presenting his bid, undertakes to disclose the name and address of agents and representative in India. Further, Indian Bidder / Seller / Contractor when presenting his bid, undertakes to disclose the name and address of its foreign principals or associates.
2. The Bidder / Seller / Contractor will not instigate and allure third persons/parties to commit offences outlined above or be an accessory to such offences.

Section 3 - Disqualification from Bidding Process and Exclusion from Future Contracts

1. If the Bidder(s)/ Seller(s) / Contractor(s), before award or during execution has committed a transgression through a violation of any provisions of Section 2 so as to put his reliability or credibility as Bidder/Seller/ Contractor into question, the Employers shall be entitled to disqualify the Bidder(s) /Contractor(s) from the bidding process or to terminate the contract, if signed on that ground.
2. If the Bidder/ Seller / Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Employer shall be entitled to exclude including blacklist and put on holiday the Bidder/ Seller/ Contractor for any future tenders/contract award process. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the Employer taking into consideration the full facts and circumstances of each case particularly taking into account the number of transgressions, the position of the transgressors within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a period not exceeding two (02) years.
3. A transgression is considered to have occurred if the Employer after due consideration of the available evidence concludes that no reasonable doubt is possible.

4. The Bidder/ Seller/ Contractor with its free consent and without any influence agrees and undertakes to respect and uphold the Employer's absolute rights to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.

5. Subject to full satisfaction of the Employer, the exclusion of Bidder/ Seller / Contractor could be revoked by the Employer if the Bidder/ Seller/ Contractor can prove that he has restored/ recouped the damage caused by him and has installed a suitable corruption prevention system in his organization.

Section 4 – Compensation for Damages including Forfeiture of Earnest Money Deposit/ Security Deposit/ Performance & Advance Bank Guarantees

1. If the Employer has disqualified the Bidder/ Seller / Contractor from the bidding process or has terminated the contract pursuant to Section 3, the Employer shall forfeit the Earnest Money Deposit / Bid Security, encash Contract Performance Bank Guarantees in addition to excluding the bidder from the future award process and terminating the contract.

2. In addition to 1 above, the Employer shall be entitled to take recourse to the relevant provisions of the contract related to Termination of Contract due to Bidder / Seller / Contractor's Default.

Section 5 - Previous Transgression

1. The Bidder/ Seller / Contractor swears on oath that no previous transgression impinging on anti-corruption principles /any malpractice as mentioned in Section-2 has occurred in the last three years immediately before signing of this Integrity Pact, with any other company / any Autonomous Body / any Public Sector Enterprise/ Undertaking in India / any Government Department in India.

2. If the Bidder/ Seller / Contractor makes incorrect statement on previous transgression as mentioned above in para 1, Bidder can be disqualified from the bidding process or the contract, if already awarded, can be terminated on this ground

Section 6 – Company Code of Conduct

1. Bidders/ Sellers / Contractors are also advised to have a company code of conduct (clearly rejecting the use of bribes and other unethical behavior) and a compliance program for the implementation of the code of conduct throughout the company.

Section 7 – Independent External Monitors (IEM)

1. The Employer will appoint competent and credible Independent External Monitor for this Pact. The task of the IEMs is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

2. The IEMs are not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He shall report to Deputy Director Administration of the Employer or a person authorized by him.

3. The Bidder/Seller/Contractor accepts that the IEMs have the right to access without restriction to all Project documentations of the Employer including that provided by the Bidder/ Seller/Contractor. The Bidder/ Seller / Contractor will also grant the IEMs, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his Project Documentations. The same is applicable to Subcontractors. The IEMs are under contractual obligation to treat the information and documents of the Bidder / Contractor / Sub-Contractors with confidentiality.

4. The Employer will provide to the IEMs sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Employer and the Contractor. The parties offer to the IEMs the option to participate in such meetings.
5. As soon as the IEMs notices, or believes to notice, a violation of this agreement, he will so inform the Management/ Administration of the Employer (DDA of the Employer or a person authorized by him) and request to discontinue or to take corrective action, or to take other relevant action. The IEMs can in this regard submit non-binding recommendations. Beyond this, the IEMs has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, Independent External Monitor shall give an opportunity to the Bidder/ Seller / Contractor to present its case before making its recommendations to the Employer.
6. The IEMs will submit a written report to DDA of the Employer or person authorized by him within 30 days from the date of reference or intimation to him by the Employer and, should the occasion arise, submit proposals for correcting problematic situations.
7. The Bidder / Contractor accepts that they shall not approach courts while the matter / complaint / dispute has been referred to the IEM in terms of this pact and they shall await IEM's decision before approaching any Court.
8. If the IEMs have reported to CMD of the Employer or a person authorized by him a substantiated suspicion of an offence under relevant IPC/ PC Act, and he has not, with in reason able time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the IEMs may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
9. The word "IEM" will include Singular or Plural.

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Section 8 - Pact Duration

1. This Pact comes into force from the date of signing by all the parties. It shall expire for the Contractor 12 months after the last payment under the respective Contract and for all other unsuccessful bidders 6 months after the Contract has been awarded.

Section 9 – Miscellaneous Provisions

1. This Pact is subject to Indian Law. The place of performance and jurisdiction shall be New Delhi.
2. Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
3. The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.
4. If the Bidder / Seller / Contractor is a JV partnership / Consortium, this agreement must be signed by all the partners of JV/ Consortium Partners as the case may be.
The Parties here by sign this Integrity Pact at.....on this.....day of20....

Employer Partner(s)/ member(s)	Bidder/Contractor	Joint Venture Consortium (As Applicable)
Witness	Witness	Witness
1. _____	1. _____	1.
2. _____	2. _____	2.